

Your **stratustime** site is now live and ready for use. Below are instructions on how you, your Managers and your employees can log into the system. Everyone will use the same login instructions.

Go to: paychex.centralservers.com

Enter in the following information:

Client ID: 11031404

Login ID: First Initial + Last name (no spaces) i.e Jdoe

Password: Capital First Initial + Capital First letter of lastname and all following letters lowercase. i.e **JD**oe

** Note: You can check the boxes to Remember Client ID and Remember Login ID for future use**

Immediately upon logging in, the system will require you to change your password. Password requirements will be shown on that screen.